

**BE PART OF A WINNING TEAM – JOIN VIRTUAL UNIVERSITY
EQUAL OPPORTUNITY EMPLOYER**

Virtual University of Pakistan requires the services of bright & motivated individuals, for the following post on Adhoc Basis, maximum for a period of six months, at market competitive salaries.

Sr. No.	Post	Pay Scale /Salary	Criteria & Job Description
1	Lady Guard No. of Post=3	(J-VII) Lump sum Rs. 22522/- per month	Qualification & Experience: Matric, Civil/Armed force/LEAs. Necessary clearance from the relevant authorities is required. Job Description: To ensure search/security duty and to maintain gate registers, gate passes etc., to report to management in case of any doubtful activity; and to perform any other duties as may be required by the University

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE APPLYING:

- I. The age of superannuation is 60 years.
- II. Those already in the government / semi-government service or autonomous bodies will be required to upload 'No Objection Certificate (NOC)' from their current employer, at the time of submission of online Job Application.
- III. Part time, honorary, visiting, apprenticeship and internee experience will not be counted as experience.
- IV. Only eligible / short listed candidates will be contacted individually for test / interview.
- V. Application(s) must reach this office in hard form, along with complete documents by registered post, at the address given below latest by Sunday, November 28, 2021. In case any information is missing or fake, application(s) will not be processed.
- VI. Candidates shall submit an affidavit, at the time of interview, stating that he/she is not dual national and in case of selection, he/she shall not keep dual job, in any manner.
- VII. In case of selection/appointment, candidate(s) shall submit medical fitness certificate, issued by Medical Superintendent (MS) of Civil / Government Hospital.
- VIII. In case, any deficiency is observed in the eligibility of the candidate, at any stage, his/her candidature will be cancelled, immediately.
- IX. No TA / DA will be admissible for appearing in Interview.
- X. Virtual University of Pakistan reserves the right to reject any or all applications, at any stage, without assigning any reason.

Last date of application: **November 28, 2021**

For further information, please contact:

**DIRECTORATE OF ADMINISTRATION
VIRTUAL UNIVERSITY OF PAKISTAN
M.A. Jinnah Campus, Defence Road, Off Raiwind Road, Lahore.
UAN: (042) 111-880-880, Ext: 322, 328**